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REGINA WINDY FLYERS INC.

RADIO CONTROL MODEL AIRCRAFT CLUB CONSTITUTION

I. NAME

1. (a) The club, of which this document is the constitution, shall be known as the **"REGINA WINDY FLYERS"** for all legal and domestic purposes.

II. PURPOSE

1.(a) The purpose of the club shall be:

(I) to maintain and promote the sport\hobby of Radio Controlled Model Aircraft, and in particular in and about the City of Regina, Province of Saskatchewan, in the Dominion of Canada.

(II) to provide a suitable flying site(s), liability and property damage insurance, control of Radio Control frequencies in the area, and in any other end made possible and\or easier through the united and co-operative effort of the Radio Control Modelers domiciled in the vicinity of the City of Regina.

(III) to promote friendship, good fellowship and provide assistance to those involved and\or interested in Radio Controlled Model Aircraft in the area of the City of Regina, and more generally, amongst those involved and\or interested in the modeling everywhere.

(IV) to provide competition flying which promotes the technical development of aeromodeling and improves building quality and flying skills.

III. DIRECTORS - CLUB OFFICERS AND THEIR DUTIES

A. PRESIDENT

1(a) The duties of the president shall be:

(I) to chair all meetings of the Club, including the Maintaining of order at these meetings.

(II) to act as an official spokesman of the Club.

B. VICE PRESIDENT

1.(a) The duties of the Vice President shall be:

(I) to perform the duties of the president in the absence of the president.

C. SECRETARY - TREASURER

1. (a) The duties of the secretary/treasurer shall be:

(I) to record, transcribe, and read the minutes of all meetings of the club.

(II) to receive and conduct correspondence relating to Club business.

(III) issue membership, collect membership fees, and maintain an official club roster.

(IV) to receive and deposit all monies incoming to the Club.

(V) to make all dispersals of Club funds.

(VI) to prepare and present to the membership the yearly financial statement.

D. TERMS OF OFFICE

1.(a) The offices of president, vice president and secretary/treasurer shall be held for one year from the annual election date.

2.(a) A member may hold the same office for three consecutive years when elected as noted in Section V of this document **EXCEPT** if no other member seeks nomination to the office of Secretary/Treasurer the incumbent may serve beyond three years and must be subject to election as outlined in section V.

(b) A member may hold different offices in consecutive years .

E. CLUB EXECUTIVE

1. (a) The Club Executive shall be comprised of the President, the Vice President and the Secretary/Treasurer.

2. (a) The Club Executive shall convene informally when so requested by one of the Executive members.

3. (a) The duties of the Club Executive shall be:

(I) to gather and organize information for presentation club meetings.

(II) to conduct business concerning matters referred to it by the membership meetings.

(III) to manage the affairs and activities of the Club.

IV STANDING COMMITTEES

1. (A) The Club shall have the following Standing Committees;

(I) Contest Committee.

(II) Field Committee.

(III) Public Relations and Publicity Committee (includes newsletter).

(B) The duties of the Standing Committees shall be:

(I) Contest Committee: To organize, co-ordinate and carry out all phases of Radio Controlled Model Aircraft Contests sponsored and held by the Club in a given year.

(II) Field Committee: To organize and co-ordinate the general maintenance and repair or improvements of the club flying site and facilities.

(III) Public Relations Committee:

(a) To provide information on club activities of general interest to members.

(b) To organize and promote ground and air displays which may be of interest to the general public.

(c) To organize and promote programs which will discuss engines, radios, building techniques and hardware to those interested in the sport/hobby of aero modeling.

(C) The Executive may provide for special committees and may assign committee duties to them.

(D) The number of members on a committee shall be determined by the chairman of the committee.

(E) Committees shall be responsible for keeping a record of all revenue and expenditures related to their responsibilities.

V. NOMINATIONS AND ELECTIONS

A. GENERAL

1. (a) At the last regular meeting of the year, the offices of President, Vice President and secretary/Treasurer shall be renewed in three independent elections.

2. (a) Elections shall take place prior to adjournment of the meeting, but after all other business is finished.

B. NOMINATIONS

1. (a) Nominations shall be from the floor.
2. (a) Members nominated for the office may decline up to the time of closing of nominations.
3. (a) Nominees need not be present, but must be notified of their nomination and convey their acceptance before a vote is taken.
 - (b) Nominees must be "members in good standing".
4. (a) A maximum of four (4) bona fide nominations shall be accepted for each office.

C. ELECTIONS

1. (a) Elections shall be by secret ballot.
2. (a) Only "members" in good standing present at the meeting shall vote.
3. (a) An election shall be won by a nominee polling a plurality, i.e. more votes than other nominees in the election.
 - (b) In the event of a tie vote in an election, the president shall cast the deciding vote.
4. (a) Results of the elections shall be recorded in the minutes.

D. BY-ELECTIONS

1. (a) In the event of the withdrawal of the President, the Vice president, or the Secretary-Treasurer from the Club, a by-election to fill this office shall be held at the first meeting occurring after the withdrawal of that officer.
 - (b) New officers elected at by-elections shall hold office for the remainder of that year.
2. (a) By-elections shall be subject to all rules and provisions set out in Sections V.b. complete and V.c. complete in this document.

VI. ORDER OF BUSINESS

A. REGULAR MEETINGS

1. (a) All regular meetings are to have a quorum present consisting of nine (9) members in good standing.
 - (b) The order of business conducted at regular (monthly) meetings of the Club shall be as follows:
 - (I) **MINUTES:** Reading of the minutes of the previous regular meeting and their confirmation by the meeting.

(II) **UNFINISHED BUSINESS:** Discussion and dispersal of business arising out of the reading of the minutes.

(III) **REPORTS:** Presentation of reports by officers and committees and discussion and dispersal of motions arising from these reports.

(IV) **CORRESPONDANCE:** Reading of correspondence by the Secretary - Treasurer; discussion and disposal of motions arising from such correspondence.

(v) **ACCOUNT and BILLS:** Submission by the Secretary/Treasurer of accounts and bills to the meeting for payment and/or rejection.

(VI) **OLD BUSINESS:** Discussion of any unfinished business other than that arising out of the reading of the minutes.

(VII) **NEW BUSINESS:** Introduction and discussion of any new business other than that referred to in points (III), (IV), and (v) of this order; this includes Notices of Motion.

(VIII) **NOMINATIONS AND ELECTIONS.**

(IX) **ADJOURNMENT OF MEETING.**

C. SPECIAL MEETINGS

1. (a) The Order of Business at special meetings shall be determined by the President.

2. (a) Minutes shall be recorded at Special Meetings.

(b) Minutes of Special Meetings shall be read at the following Regular Meeting.

VII. RULES OF ORDER AND NOTICE OF MOTION.

A. RULES OF ORDER.

1. (a) The following Rules of Order shall be adhered to at all legally constituted meetings of the Club:

(I) All formal business shall be introduced to the meeting by way of motion.

(II) Motions shall be moved, seconded, debated, and amended in that order on cessation of debate, the motion or the amended motion shall be clearly stated by the President and a vote taken.

(III) In the event of the rejection of an amended motion, a vote shall be taken on the original motion.

(IV) The President shall not vote on motions, including the election of officers, except in the event of a tie vote, in which case he shall cast the deciding vote.

(v) a. A motion under debate may be adjourned by a motion of Adjournment of Debate, seconded, debated and carried.

b. Debate on the motion of Adjournment of Debate must be confined to the reason for adjournment and may not deal with the original motion.

B. NOTICE OF MOTION.

1. (a) Notice of Motion shall be required to introduce a motion relating to:

(I) a change, whether it be deletion, addition, or definition to the constitution, which is this document.

(II) the change, whether it be a deletion, addition, or definition of a motion duly passed by the Club within the previous twelve months.

2. (a) Notice of Motion must be presented at the Regular Meeting preceding the Regular Meeting at which the motion itself will be introduced.

3. (a) Notices of Motion shall be specific and must be presented to the President in writing.

4. (a) A Notice of Motion may be discussed informally, but shall not be seconded or amended.

VIII MEMBERSHIP AND MEMBERSHIP FEES.

A. MEMBERSHIP

1. (a) Membership shall be open to anyone interested in Radio Controlled Model Aircraft except those whose membership has been revoked or suspended as noted in Section VIII. c. of this document.

2. (a) A member shall be considered a "member in good standing" so long as:

(I) he has paid membership dues in accordance with Section VIII.B. of this document.

(II) his membership has not been suspended or revoked as noted in Section VIII.C. of this document.

B. MEMBERSHIP FEES.

1. (a) Membership fees shall be payable as of January 1st. of each new year.

(b) Members of the previous year may be given to March 31 to pay their dues. Their flying privileges shall be suspended.

(c) Members not paying dues by March 31 shall automatically have their membership suspended until such time that payment is made.

2. (a) New members shall be considered "members in good standing" only and immediately after paying membership fees.

3. (a)

(I) Membership fees for Club members and juniors shall be voted on, no later than at the last meeting of every year and include membership in the Model Aeronautics Association of Canada.

(II) "Junior " members shall be defined by M.A.A.C. and membership fees paid will be set according to the lesser amount of fees required for "Junior" M.A.A.C. member.

C. REVOCATION and SUSPENSION OF MEMBERSHIP

1. (a) Except as noted in Section VIII.B., part 1.(c) of this document, membership may be revoked or suspended only by a Motion of Censure introduced and carried by a legally constituted Meeting.

(b) If a member to be censured is not present, Motion of Censure shall not be introduced unless such member was notified prior to the meeting.

(c) Revocation or duration of suspension of membership (if such sanctions are to be applied shall be specifically stated in the Motion of Censure.

2. (a) Motion of Censure may be applied for the following reasons:

(I) The breaking of rules, written or understood, in effect at any of the Club's flying sites or at any contest of which the Club is a sponsor.

(II) Unruly conduct at any of the Club's meetings of functions.

(III) Conduct deemed detrimental to the good name and reputation of the Club and of its members.

3. (a) Those persons whose membership has been revoked or suspended shall **NOT**:

(I) actively participate in, or vote at any of the Club's meetings.

(II) be allowed to fly his models at any of the Club's flying sites or at any contest of which the Club is a sponsor.

(III) be covered by the Club's liability and property damage insurance.

IX FINANCIAL ADMINISTRATION

A. DISPERSALS

(a) The Secretary-Treasurer shall make, record, and be responsible for all dispersals of Club funds.

(b) Signing authority written on the Club's accounts to be two of three signatures, of either President, Vice President or Sec/Treasurer.

2. (a) Expenditures of two hundred dollars (\$200) or more each shall be put before a legally constituted meeting for approval before payment of same by the Secretary/Treasurer.

(b) Expenditures for Club purposes of less than two hundred dollars (\$200) each may be made by the Secretary/Treasurer without approval of the membership.

B. INCOME

1. (a) All incoming monies shall be received, recorded, and deposited in the Club's bank account by the Secretary/Treasurer.

C. FINANCIAL STATEMENTS

1. (a) At the first meeting of the year, the outgoing Secretary/Treasurer shall present a Yearly Financial Statement for the year in which he held office.

(b) The Yearly Financial Statement shall include a list of all expenditures, a list of all incomes, and a balance of Club funds as of December 31 of that year.

(c) The Yearly Financial Statement shall be adopted through formal motion by the meeting; acceptance shall relieve the outgoing Secretary/Treasurer of all financial responsibilities for his term of office.

2. (a) The Standing Committees shall submit a Financial Statement to the Secretary/Treasurer after all transactions relating to their responsibilities in a given year are complete.

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